

## Orienteering Tasmania Event Cancellation Guidelines

OA rules say “The organiser must stop, postpone or cancel a course if at any point it becomes clear that circumstances have arisen which make the race dangerous for the competitors, officials or spectators”.

Cessation, cancellation or postponement of a Tasmanian orienteering event should be seriously considered under the following conditions:

- Bureau of Meteorology issues a Severe Weather warning for damaging winds or thunderstorm in the area and at the time of the event
- Tasmanian Fire Service issues an Extreme Fire Danger rating in the area of the event
- Tasmanian Fire Service issues a ‘Watch and Act’ Alert for a bushfire near to the event area
- the State Govt, Police or SES declares an emergency in the vicinity of a scheduled event (e.g. wildfire, road accident blocking roads, floods)

In most cases the above conditions should lead to event cancellation, and organisers will need to have a good reason NOT to cancel the event. Factors such as terrain, timing of the event and local conditions can be taken into account.

Who takes responsibility for the decision and what is the refund policy?

Type of event	Responsibility & Authority	Postpone	Refund
Twilight	Event organiser and Series organiser	Postpone to the end of the series.	Refund 100% of fee if postponement not possible. No refunds on series fees.
Local	Event organisers and Club President	Postpone to a later date.	Refund 100% of fee if postponement not possible within 3 months.
OST and Championship events	Event organisers and OT President or Technical Director	Postpone to a later date.	Refund 100% of fee if postponement not possible within 3 months.

Immediate actions to be taken by organisers if an event is cancelled

What	How
Notification on the OT website homepage	send item to <a href="mailto:communications@tasorienteeing.asn.au">communications@tasorienteeing.asn.au</a>
Facebook post	send item to <a href="mailto:communications@tasorienteeing.asn.au">communications@tasorienteeing.asn.au</a>
Email to all pre-entered competitors	send item to <a href="mailto:eventinfo@tasorienteeing.asn.au">eventinfo@tasorienteeing.asn.au</a>
Notification on the Eventor page for the event	send item to <a href="mailto:eventinfo@tasorienteeing.asn.au">eventinfo@tasorienteeing.asn.au</a>
Put a sign at the assembly area (if possible)	Event organisers
Delete the courses from LiveloX	Email <a href="mailto:sportident@tasorienteeing.asn.au">sportident@tasorienteeing.asn.au</a>